

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES**

January 9, 2019

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A regular meeting of the Sanborn Regional School Board was held on Wednesday, January 9, 2019. The meeting was called to order at 6:04 p.m. by Sanborn Regional School Board Chairperson, Peter Broderick. The following were recorded as present:

SRSD SCHOOL BOARD MEMBERS:

Peter Broderick, Chair
Dr. Pamela Brown, Vice Chair
Electra Alessio
James Baker
Tammy Mahoney
Corey Masson –Via Remote Connection
Adam O’Rourke -Student Council Representative

EXCUSED:

Larry Heath

ADMINISTRATORS:

Thomas Ambrose, Superintendent
Michele Croteau, Business Administrator

1. **CALL TO ORDER** at 6:04 PM by Chair Broderick with the Pledge of Allegiance led by students from the Middle School.

Mr. Masson identified himself as participating remotely from Austin, Texas. He informed the group that he travelling for business at the corporate headquarters for his employer.

Chair Broderick recognized Mr. Heath as being excused from the meeting.

2. **ACTION ON MINUTES of 12-19-18** –Chair Broderick asked for a Motion to approve the **Public Minutes of 12-19-18. Motion made by Dr. Brown and seconded by Ms. Alessio.** No discussion.

Vote: All in Favor

3. COMMUNICATIONS

3.1 Manifests-Payroll Check Register #13 in the amount of \$832,803.16 dated 12-27-18, # 13A in the amount of \$1,881.00 dated 12-27-18 and #14 in the amount of \$751,485.66 dated 1/10/19. Manifests Check Register #14 in the amount of \$751,485.66 dated 1-9-19.

3.2 Resignations-None

3.3 Nominations-Superintendent Ambrose recommended Carl Foti as the Automotive/Woodworking teacher at the High School. Budgeted Salary is \$38,959 with an Actual Salary of \$59, 542. **Chair Broderick asked for a Motion to approve the nomination of Mr. Foti, moved by Ms. Alessio and seconded by Ms. Mahoney.**

Vote: All in Favor

3.4 Superintendent's Report- Superintendent Ambrose gave an update on the following:

◆ The Professional Staff contract was ratified by the School Board on Monday, 1-7-19 and on Friday, December 21, 2018, the Support Staff was ratified by the Teachers 'Association. Both were unanimously ratified.

◆ The Superintendent's Safety Advisory Committee is making progress, recently rolling out the ALICE training protocols for the staff with drills to happen in the next few weeks. After that, the student drills will occur, prefaced by a video and informational letter for parents. This group is making great strides and he commended them.

◆ There have been two meetings with the Middle School Subcommittee working on the potential move. They are compiling information and findings will be reported to the School Board via a three step meeting process; the first being a presentation, the second being a discussion held for the public with perhaps a moderator, and third a decision by School Board as to next steps.

Ms. Alessio asked whether the pros and cons of grades 6 and 7 versus 6, 7, and 8 moving to the High School would be included in the discussion. Superintendent said he was directed by the Board to explore only grades 7 and 8 moving to the High School and the 6th graders staying at an elementary school. He is happy to look at that after he presents the first findings.

4. COMMITTEE REPORTS

- 4.1 Policy – Dr. Brown reported that the group met tonight and reviewed about 15 “J” policies that will be presented at the next board meeting. The next policy meetings are scheduled for Monday, January 14th at 4:30 PM and Wednesday, February 6th.
- 4.2 EISA- Ms. Mahoney reported that the group met on 12/19/18 PACE and NH Statewide Assessment performance data from last year were presented by Dr. Haynes. Scores are generally flat year-over-year, which suggests that instructional practices are not leading to change. The administration has been implementing changes with the introduction of a workshop model, which has been well received. The initial focus will be on writing, with the addition of reading next year. The goal is for 80% of students to be reading at grade level, with the understanding that this won't be achieved instantaneously but rather as part of a process. It was emphasized that teacher feedback indicates that additional intervention resources are needed in the effort to help some student groups to progress. Mr. Dawson reported on the AP program, which has more course offerings than enrollments support. Administration is considering alternating some course offerings each year, such as AP Government with AP US History. AP Calculus has sufficient interest to offer annually; however AP Language and Composition may be removed, although it will still be available from VLACS for interested students. AP Spanish may also be removed and replaced with a 5th level Spanish course, as few students take the AP Spanish exam. The new course would have more relevant content, such as medical language. Ms. Leavitt presented information about the NECCO Early College program. Students select from 5 Pathways - STEM, Criminal Justice, Education, Business, or Health Care, and follow a defined course of study during their Junior and Senior years, comprised of general education and career specific courses. The benefits include access to college-level support services (example: libraries), cost savings, transfer agreements with 4 year colleges, and the ability to experience college and develop a level of maturity with the safety net and supports still available to high school students. There are some challenges, such as providing the opportunity to families who can't easily afford the cost, transportation logistics, and academic calendar differences. Depending on the level of interest, administration may consider piloting this on a small scale next year. Dr. Haynes presented a proposed format for data collection for inclusion in the Annual Report, to be reviewed during the 1/23 meeting. She recommends the addition of student attendance data.
- 4.3 Facilities- Mr. Baker reported that the group met tonight. Present at the meeting was Jim Baker, Dr. Brown, Corey Masson (via telephone), along with Michele Croteau and her assistant, Kristin McNulty. They reviewed funds, specifically Reserve and Contingency, their balances and how they will be used and funded.

They also reviewed some systems being considered; an upgrade to the fire alarm at Bakie School, a blue light warning that flashes during emergencies in noisy common areas, as an addition to the audio warning tones that may or may not be heard. The latter is a recommendation from the Safety Advisory Committee and the facilities committee looked at ways to fund this and had some questions about the Middle School requirement which will be looked into.

The committee reviewed 3 urgent repairs that will be funded through the Capital Reserve Fund and need a Motion by the Board tonight; skylights to be repaired at the Middle School (\$4,441), a heat pump replaced in the storage Garage at the Memorial School (\$2900), and a walk-in cooler replaced at the Memorial School (\$ 6,650). The total is \$13,991.

Discussion ensued on approving the request.

Chair Broderick asked for a Motion on the items. Mr. Baker made a Motion that the skylights at the Middle School be repaired at a cost (up to) \$4,441, that the heat pump at the Memorial School storage garage be repaired for a cost (up to) \$2,900 and the walk-in cooler at Memorial School be repaired for a cost (up to) \$6,650. All of these repairs will be funded by the Capital Reserve Fund. Motion seconded by Ms. Alessio.

Vote: All in Favor

Mr. Baker continued with his report saying there are new State- mandated water testing rules for lead in drinking water. The sources of drinking water in the District were provided by Mr. Riley and the cost for testing will be approximately \$2,600. The group motioned to approve this as it must be done by July 1, 2019.

Mr. Masson added that the facilities committee voted up to \$3000 on this item.

Superintendent Ambrose reported that due to a Grant submitted by Michael Turmelle, we received \$48K towards a Blue Light system at the Bakie School and the High School. The other schools were not included because they have already received Grant money for radios which was also a significant amount of money, going to good use.

4.4 Finance- The next Finance Committee meeting is scheduled for February 16th at 4:30 PM.

4.5 Public Relations-Ms. Mahoney reported that the next meeting is January 30th. Discussion ensued on having a budget "fire-side chat" before the Deliberative.

The group recommendation is to have one after the Deliberative and before the Election on March 12th. Superintendent Ambrose suggested March 13th during the School Board meeting from 6-7 PM. Mr. Masson suggested inviting representatives from the Teachers' Union.

4.6. Personnel- No Report – Next date TBD.

4.7 SST- Mr. Masson reported that the next meetings are Monday, January 28th at 4:30 and February 12th The review of finalists for Principal will happen on the 2-12 date.

4.8 Seminary Discussion-The Superintendent met with the two gentlemen who are involved in redevelopment. They toured the Seminary and there will be more to report at a later date.

4.9 Budget Committee- Budget Hearing 1/10 at 7 PM

5. STUDENT COUNCIL REPRESENTATIVE REPORT

Mr. O'Rourke reported that before vacation, Tacky Sweater day was a success with staff and students alike participating. The seniors are working on the Winter Semiformal which will be held at the Austin 17 House. The other classes are working on Winter Carnival. The Winnacunnet Student Council winter meeting will be held on Friday, January 11th with the theme being the Amazing Race.

6. OLD BUSINESS

6.1 Policies for 2nd Read

6.1.1 BBA-School Board Powers and Duties- **Mr. Baker made a Motion to amend the policy in part to say, "Except for the months of July and August, the school board will plan to hold meetings for the transaction of business at least once in 2 months and whenever possible, the school board will endeavor to hold meetings twice a month". Motion seconded by Ms. Alessio.**

Vote: All in Favor

6.1.2 BEDB-Annual Preparation and Dissemination-**Motion made by Ms. Alessio to adopt as proposed, seconded by Ms. Mahoney.**

Vote: All in Favor

6.1.3 BGB-Policy Adoption- **Motion made by Chair Broderick to amend policy in part to say, “Policies may be amended by the affirmative vote of a majority of the entire board at any meeting and whenever possible, written notice will be given. Motion seconded by Dr. Brown.**

Discussion ensued #5 regarding written notice for polices being amended

Vote: 5 in Favor, 1 opposed (Brown)

6.1.4 BGF-Suspension of Policies-New policy by NHSBA. **Motion made by Dr. Brown to approve as proposed, seconded by Mr. Baker.**

Chair Broderick asked for amended language to say “...Board membership present “where needed in both paragraphs.

Motion made by Dr. Brown to approve policy with amendment, seconded by Mr. Baker.

Vote: All in Favor

6.1.5 CB-Superintendent- **Motion by Dr. Brown to approve the NHSBA’s recommended language, seconded by Ms. Alessio.**

Vote: All in Favor

6.1.6 CCB-Line and Staff Relations-**Motion by Dr. Brown to adopt proposed change, seconded by Ms. Alessio.**

Vote: All in Favor

6.1.7 CF-School Building Administration-**Motion by Dr. Brown to adopt NHSBA’s recommended language, seconded by Ms. Mahoney.**

Vote: All in Favor

7. **PUBLIC COMMENT**

Jon LeBlanc (Kingston)-Commented on the Petition Warrant Article submitted by the voters of Kingston and Newton to support a partial funding of the Sanborn Ice Hockey team. From 2012 to present, the program has been self-funded, but they are now requesting partial funding as other teams receive. This is the 3rd year attempting to pass this and it was close last year with 69 votes. Supporters set up a Go Fund Me page that yielded 7K, so there are many in favor. He

hopes that Mr. Ambrose’s Entry Plan which, discusses having more extra-curricular activities, will translate into votes by the Board.

Jamie Fitzpatrick (Newton)-commented on the flat PACE scores year after year and reference the South Portland School District who are doing away with proficiency-based algorithm grading and going back to calculated averages. Other communities are not happy with PACE and perhaps we should contact them to learn more.

8. **NEW BUSINESS**

8.1 Review of Draft Warrant Articles- Discussion of the order of the Warrants was discussed and it was agreed they would stay as they are. To review Warrants and the school board votes, [please click here](#).

8.2 NHSBA Annual Delegates Assembly- Chair Broderick appointed Corey Masson as the SRSD School Board Delegate and invited him to review the upcoming event on Saturday, 1/26/19 in Concord. Mr. Masson informed the group that he has attended the event for the last 6 years which serves as the foundation of the New Hampshire School Board Association’s governance structure and provides critical direction to the NHSBA. Each school board in the state appoints a delegate to advocate for or against submitted legislative proposals.

Mr. Masson will send out a survey via a Google form to board members to review the 11 Proposed 2019 Resolutions and obtain their vote for the assembly. He asked that they return the survey by 1/21 to him. He will report results back to the board on 1/23.

Dr. Brown asked that the 2019 Resolutions be posted on the Homepage of the SRSD webpage for the public to review.

8.3 Yearbook Full-page Advertisement Approval-\$350- Motion to approve 2019 yearbook add made by Ms. Mahoney and seconded by Ms. Alessio.
Vote: All in Favor

9. **2ND PUBIC COMMENT**

Jon LeBlanc (Newton)-thanked the Board for their support of Petition Warrant for partial funding of the Ice Hockey. He also asked if Article 9 should say “up to 75K” as Article 10 does with “up to \$25K”. Chair Broderick responded that unlike Article 10, this is already established. Ms. Croteau added that the Department of Revenue will take it in the order received.

Annie Collyer (Newton) - Commented on Articles 4, 5 and 6 & 7 and why they should be kept separate. She regrets having such a lean budget, but hopes that in the next 2 years that money will be freed up to allow for items that have been requested.

Mary Cyr (Kingston) - asked whether the Administration formed a union this year and whether there is a Collective Bargaining Agreement for them? Superintendent said there is not one and he cannot comment further.

10. **OTHER BUSINESS**

10.1 Next Meeting Agenda

- ◆ Radio update
- ◆ NH Delegates Survey
- ◆ J "Policies

10.2 Announcements

10.2.1 The next Sanborn Regional School Board meeting will be held on **Wednesday, January 23, 2019 from 6-9 PM** in the Library at Sanborn Regional High School.

10.2.2 The next Budget Committee will be a **Public Hearing** held on Thursday, December 10^h at 7PM in the auditorium at Sanborn Regional School District.

10.2.3 The Filing Period for positions on the Sanborn Regional School Board, the Sanborn Regional Budget Committee and the District Moderator will open on **Wednesday, January 23, 2019, and end on Friday, February 1, 2019 at 5:00 p.m.** The candidate filing forms may be obtained at the SAU Office from 8:00 a.m. to 4:00 p.m. The School District Clerk will be available on the last day to file from until 5:00 p.m. at the SAU Office located on the 2nd floor of the Sanborn Regional High School, 17 Danville Road, Kingston.

The First (Deliberative) Session of the Annual School District Meeting will be held on Wednesday, February 6, 2019 at 7:00 p.m. in the auditorium at Sanborn Regional High School. Snow date is February 7, 2018.

The Second (Voting) Session of the Annual School District Meeting will be held

on Tuesday, March 12, 2019 from 8:00 a.m. to 8:00 p.m. in the Swasey Gymnasium (Sanborn Seminary Campus) for Kingston voters and in the Newton Town Hall for Newton voters.

11. **NON-PUBLIC SESSION-At 8:30 PM, Chair Broderick asked for a Motion to enter Non-Public session under RSA 91-A: 3 II (c) (d) moved by Dr. Brown and seconded by Ms. Mahoney. A Roll Call vote was held.**

Vote: All in Favor

12. **ADJOURNMENT- Meeting adjourned at 8:32 PM**

Minutes Respectively Submitted by:

Phyllis Kennedy
School Board Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.

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SANBORN REGIONAL SCHOOL BOARD
PUBLIC MEETING MINUTES- CONTINUED
January 9, 2019

Sanborn Regional High School
Kingston, NH

8:52 PM

In attendance: Peter Broderick, James Baker, Pamela Brown, Electra Alessio, Tammy Mahoney, Corey Masson (via remote).

Others in Attendance: Thomas J. Ambrose, Superintendent, Michele Croteau, BA

Motion made by Chair Broderick to accept a tuition student for the 2019-20 school year, moved by Ms. Alessio and seconded by Ms. Mahoney.

Roll Call Vote: All in Favor

Motion to adjourn meeting at 8:53 by Ms. Alessio and seconded by Ms. Mahoney.

Roll Call Vote: All in Favor

Meeting adjourned at 8:53 PM

Recorder: Michele Croteau